



Supervision Agreement for Doctoral Students

According to the Doctoral Regulations of the Berlin Institute of Islamic Theology dated 14 January 2021 (Official Bulletin of the Humboldt-Universität zu Berlin, No. 05/2021)

Contingent upon admission to the doctorate, the parties

[Title FirstName Surname]

(Doctoral Student)

and

[Title FirstName Surname]

(Primary Supervisor)

[insert additional supervisors, if applicable]

hereby conclude the following agreement in furtherance of the doctoral project on the subject of

[Working Title]

(Working title)

and in particular for the sake of ensuring expert supervision:

1. Specifically, the Supervisor and the Doctoral Student agree to meet for a regular – usually quarterly – discussion regarding the preparations for, development of and implementation of the project.
2. Depending on the status of the project, the Doctoral Student shall create scholarly summaries, interim reports, individual chapters and an updated work schedule.
3. In turn, the supervisor is obliged to regularly review the creation of these interim results and the progress of the work as planned and to comment in depth – orally and/or in writing – on the contributions submitted for the agreed appointments as well as to assess the current work schedule.
4. Upon submission of a formal request by the Supervisor or the Doctoral Student with detailed justifications, the supervision relationship can be terminated if a new supervision agreement with another supervisor is presented. The Doctoral Committee shall decide on this request. Both the Supervisor and the Doctoral Student have the right to be heard.
5. The status of Doctoral Student initially applies for three years and can be extended twice, for up to one year, following the submission of an application for an extension of the duration of doctoral studies. Should a further extension be necessary, then the doctoral committee will decide on the approval. This will be based on an application by the doctoral candidate, and on an assessment from the first supervisor. As a rule, this extension should be granted for one additional year.

6. Further agreements and conditions:

A regular attendance at the research colloquium during the lecturing period is mandatory.

[if applicable, list conditions in an annex]

Berlin, [D a t e]

[FirstName Surname]

Doctoral Student

[FirstName Surname]

Primary Supervisor

[FirstName Surname]

Secondary Supervisor

